

Date: Thursday, 01st June 2023
Our Ref: MB/CM FOI 5740

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Re: Freedom of Information Request FOI 5740

We are writing in response to your request submitted under the Freedom of Information Act, received in this office on 15th May 2023.

Your request was as follows:

Self-administration of medication policies

1. Does your hospital have a self-administration of medication policy? Y/N if yes:

a) Does it enable all people with Parkinson's admitted to the hospital to be assessed to administer their own medication should they wish to do so?

b) Does your hospital have the necessary resources (e.g. lockable cupboards, staff training) to enact the self-administration of medication policy?

c) How many inpatient wards/departments is the self-administration of medication policy operational in out of the total number of inpatient wards/departments?

Yes, the Walton Centre NHS Foundation Trust does have a self-administration of medication policy.

a) Yes, but a risk assessment must be undertaken first.

b) The Trust have lockable cupboards and are about to roll out training with a new policy and risk assessment.

c) The policy is Trust wide, it is the risk assessment that would restrict a patient from being able to self administer.

Training

2. Do you require inpatient hospital ward clinical staff who prescribe or administer medicine to complete training on medication management in Parkinson's? Y/N If yes:

a) Is this training mandatory for staff who prescribe or administer medicine ?

b) Please specify the name of this training and course provider?

c) What percentage of staff who prescribe or administer medicine have completed this training?

d) Which types of clinician are required to complete this training?

e) How often do you require staff who prescribe or administer medicine to repeat this training?

The Trust does not give specific training on medication management in Parkinson's. All ward staff undergo general medicines management training as part of their induction.

a) Yes, training is mandatory for staff who prescribe or administer medicine.

- b) In-house training provided by a Trust Pharmacist,
- c) 89% as per 30th April 2023
- d) All clinicians attend annual health and safety.
- e) This is part of annual health and safety update.

3. Do you require inpatient hospital ward clinical staff to complete training on time critical or time sensitive medications (including Parkinson's medication)? Y/N, if yes:

- a) Is this training mandatory for staff who prescribe or administer medicine?
- b) Please specify the name of this training and course provider?
- c) What percentage of staff who prescribe or administer medicine have completed this training?
- d) Which types of clinician are required to complete this training?
- e) How often do you require staff who prescribe or administer medicine to repeat this training?

All ward staff undergo general medicines management training as part of their induction at the WCFT.

- a) Yes, training is mandatory for staff who prescribe or administer medicine.
- b) This is delivered in-house by Trust Pharmacy team.
- c) 89% as per 30th April 2023
- d) All clinicians attend annual health and safety, Registered Nurses receive a session on critical meds on preceptorship program.
- e) This is part of annual health and safety update.

E-prescribing

4. Does your hospital have e-prescribing? Y/N

- a) Does it have the functionality to record when medication was administered in 30 minute intervals over a 24 hour period?
- b) Does it have the functionality to alert hospital ward staff when a patient's medication is due to be administered?
- c) Does it have the functionality to alert hospital ward staff when a patient's medication is late in being administered?
- d) Does your hospital have an electronic alert system to identify patients requiring time critical medication? If yes, please list the health conditions included as requiring time critical medication?
- e) Does your hospital use an e-prescribing system to regularly run reports of delayed medication doses and 'drugs not available' for Parkinson's medication?

The WCFT does have e-prescribing.

- a) Yes.
- b) No.
- c) No
- d) No.
- e) Yes.

Other



5. Are Parkinson's medications available to clinical staff 24 hours a day, seven days a week? (e.g. this medication is stocked in an emergency medicines cabinet)

Yes, the WCFT have access to emergency pharmacy 24 hours a day.

6. Do you have a system in place to ensure people with Parkinson's get their medication on time while waiting to be seen in the Accident and Emergency department?

N/A - The WCFT does not have an A&E department.

Please see our response above in blue.

Re-Use of Public Sector Information

All information supplied by the Trust in answering a request for information (RFI) under the Freedom of Information Act 2000 will be subject to the terms of the Re-use of Public Sector Information Regulations 2005, Statutory Instrument 2005 No. 1515 which came into effect on 1st July 2005.

Under the terms of the Regulations, the Trust will licence the re-use of any or all information supplied if being used in a form and for the purpose other than which it was originally supplied. This license for re-use will be in line with the requirements of the Regulations and the licensing terms and fees as laid down by the Office of Public Sector Information (OPSI). Most licenses will be free; however the Trust reserves the right, in certain circumstances, to charge a fee for the re-use of some information which it deems to be of commercial value.

Further information can be found at www.opsi.gov.uk where a sample license terms and fees can be found with guidance on copyright and publishing notes and a Guide to Best Practice and regulated advice and case studies, at www.opsi.gov.uk/advice/psi-regulations/index.htm

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to the Freedom of Information Office at the address above.

Please remember to quote the reference number, FOI 5740 in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted by:

Post: Information Commissioners Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Online: <https://ico.org.uk/make-a-complaint/foi-and-eir-complaints/>

Telephone: 0303 123 1113

Yours sincerely

Mike Burns

Mr. Mike Burns, Executive Lead for Freedom of Information